



Business Term Deposit Additional Account Application

For all enquiries contact us on **1300 658 108** Mon to Fri 9am-5pm (Melbourne time)
Visit mebank.com.au

Please use this form if you already have an existing ME Bank Business Banking Deposit Account and you would like to apply for a Business Term Deposit Account.

Please complete this form and mail it to:

New Accounts– Business Banking
ME Bank, Reply Paid 1345, Melbourne VIC 8060

Section 1 – Existing Business Deposit Account Details

Account Name

Account Number

Section 2 – Business Term Deposit details

2.1 Initial deposit

Investment amount (minimum \$1,000)

\$

Cheque attached*

Electronic transfer from nominated account**

* Cheques must be payable to at least one holder of the Business Term Deposit Account or to "ME Bank". ** For the electronic transfer of deposit funds please complete the details of your nominated account in Section 3. Please ensure the funds are available as this amount will be automatically debited from your nominated account when we open your Business Term Deposit Account.

2.2 Business Term Deposit options

Term

Days or Months or the Maturity Date of

Note the minimum term is 30 days and the maximum term is 730 days. For the purpose of nominating a term please note that a month is taken to be 30 days and not a calendar month. What this means is if you for instance select a 3 month term your Term Deposit will be invested for 90 days.

Interest Payments:

If your Business Term Deposit is for a term of more than 365 days, in addition to interest being paid to you at maturity, interest will be paid to you on the 365th day from the date your account is opened.

Please select how you would like to receive this interest payment:

- Reinvested to the Business Term Deposit Account;
 Transferred to the nominated account specified in Section 3 below; or
 Paid by bank cheque to the last known address of the account holder.

Maturity

We will write to you approximately 10 business days prior to maturity of your Business Term Deposit to obtain your maturity instructions. If you do not instruct us as to what should happen to your Business Term Deposit at least one business day prior to maturity, we will reinvest your Term Deposit for the same term at the interest rate applicable on the maturity date.

Section 3 – Nominated account details

You may link an account with an Australian financial institution to your new Business Term Deposit Account. Accordingly please complete the details of your nominated account below. If you want ME Bank to debit money from your nominated account for your initial deposit, then you also need to complete Section 2.1 above. Please ensure you sign Section 7 of this application form to authorise the Direct Debit Request.

Please print details as they appear on the statement of the nominated account. We do not accept third party nominated accounts so please ensure that at least one nominated account holder is also a holder of the Business Term Deposit Account.

Name of financial institution

Address of financial institution

State

Postcode

Account name

BSB number

Account number

Section 4 – Appointment of Authorised Representatives

We will establish the same Authorised Representative(s) to operate your new account as are already appointed to operate on your account detailed in Section 1. If you do not want us to do so, please complete and submit with this application a Business Term Deposit Account Change of Details Form to nominate the Authorised Representatives you wish to appoint to operate on your account. A copy of the form is available on mebank.com.au or by calling us on **1300 658 108**.

Section 5 – Privacy Notice

By completing this application form, you are confirming personal information about the individuals named in this application to ME Bank for the primary purpose of ME Bank assessing your application and administering your account. Without this information, ME Bank may not be able to consider or approve your application. Any of the individuals named in this application may request access to their own personal information held by ME Bank and ask for it to be corrected if it is inaccurate. To do this they should phone **1300 658 108** during normal business hours or write to the Privacy Officer, ME Bank, GPO Box 1345, Melbourne VIC 3001.

Section 6 – Customer Relations

At ME Bank, we are committed to building a reputation for excellence in customer service that includes delivering on our promises. If for some reason our service does not meet your expectations, please contact us as set out above to find out about our dispute resolution procedures. ME Bank is a member of the Financial Ombudsman Service.

Section 7 – Declaration, Representations and Consent

1. I/We declare that all information provided in this application is true and correct.
2. I/We acknowledge and agree that I/we have obtained and read the Business Deposit Products Interest Rates, Fees and Charges Schedule and that I/we have received any further fees and charges information requested from ME Bank.
3. I/We agree to comply with the ME Bank Business Term Deposit Account Terms and Conditions. I/We agree to ensure that any Authorised Representatives also comply with these Terms and Conditions. *Copies of these Terms and Conditions and the Business Deposit Products Interest Rates, Fees and Charges schedule are available from mebank.com.au or by calling us on 1300 658 108.* ME Bank will also provide you with copies of the Terms and Conditions before you start using your account.
4. I/We warrant and represent as follows:
 - in the case of a sole director company, I am the sole director and sole secretary and have full power and authority to open and operate a Business Term Deposit Account;
 - in the case of trusts, I represent that I am the only trustee(s) of the trust and I have full trust power and authority to open and operate a Business Term Deposit Account;
 - in the case of a partnership/association, I represent that I have full power and authority to bind the partnership/association and each of the partners/members in accordance with its constituent documents and have full power and authority to open and operate a Business Term Deposit Account and I undertake to advise ME Bank if the partnership/association is dissolved or terminated or the members of the partnership change;
 - in the case of a union, I represent that the union is an association of employees that is registered or recognised as a trade union under the laws of a State or Territory of Australia, has entered this agreement in accordance with its registered rules and that I am an authorised representative of that association with full power and authority to open and operate a Business Term Deposit Account.
5. I/We also understand that for joint applicants the signing authority for the account is “any to sign”.
6. I/We have informed the people nominated in this form that I/we have provided their personal details to ME Bank and that their personal information may be collected, used and disclosed in the manner and for the purposes set out in the Privacy Notice above.
7. I/We agree that my/our personal information may be collected, used and disclosed in the manner and for the purposes set out in the Privacy Notice above. If you do not want ME Bank or its subsidiaries or its associated companies to use the personal information contained in this application form to provide such information to you, simply contact ME Bank during normal business hours on 1300 658 108 or insert a cross in this box .
8. I/We request Members Equity Bank (User I.D. 185871), through the Bulk Electronic Clearing System, to arrange for funds to be debited from my/our nominated account at the financial institution shown in Section 3 and credited to my/our Term Deposit Account in accordance with (a) my/our instructions set out in Section 2.1 (if any) and (b) my/our future instructions;

I/We acknowledge that the above direct debit arrangement is governed by the terms of the Direct Debit Request Service Agreement contained in the Business Term Deposit Account Terms and Conditions.

Signed by the applicant

Please follow the instructions below to sign this form.

Signature 1

Position (if required)

Signature 2

Position (if required)

Print name

Date

D	D	M	M	Y	Y	Y	Y
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Print name

Date

D	D	M	M	Y	Y	Y	Y
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Signature Rules:

- **Sole Trader:** Proprietor of business to sign.
- **Company:** A Director and the Secretary or two Directors to sign.
- **Sole Director Company:** Sole Director/Secretary to sign, stating that he or she is the Sole Director and Sole Secretary of the company.
- **Trust:** All trustees to sign.
- **Partnership:** All partners to sign (unless ME Bank agrees otherwise in the case of a large partnership).
- **Incorporated Association:** Minimum of two office bearers (e.g. the Chairman, Secretary, Treasurer or equivalent officer in each case) to sign in accordance with the rules governing the association.
- **Union:** Authorised Representative(s) to sign in accordance with the registered rules of the Union.